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## Notice of Meeting

### To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** in the Council Chamber East Pallant House East Pallant Chichester West Sussex PO19 1TY on **Tuesday 24 July 2018** at **14:00** for the transaction of the business set out in the agenda below

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

**DIANE SHEPHERD**  
Chief Executive

**Monday 16 July 2018**

### NOTES

(1) The Council meeting will be preceded by the following arrangements for members:

- **11:45** Careline Member Briefing
- **12:10** Non-Domestic Rates Member Briefing
- **12:30** Open Forum with the Cabinet and SLT
- **13:15** Lunch
- **13:45** Intermission

(2) Members are requested to bring with them to this meeting their copies of the agendas and agenda supplements for the Cabinet meeting on Tuesday 5 June 2018 and Tuesday 3 July 2018 (the papers may also be viewed in the committee papers section of Chichester District Council's website and Part II material via logging in to Modern.Gov)

## AGENDA

### PRELIMINARY MATTERS

1     **Approval of Minutes** (pages 1 to 36)

After an initial welcome by the Chairman, the Council will be asked to approve as a correct record the attached minutes of (a) the Annual Council meeting on Tuesday 22 May 2018 and (b) the special meeting of the Council on Friday 8 June 2018.

2     **Late Items**

The Chairman will announce any late items which are to be dealt with under agenda item 14 (Late Items).

3     **Declarations of Interests**

Members and officers are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests which they have in respect of matters on the agenda for this meeting.

4     **Chairman's Announcements**

Apologies for absence will be notified at this point.

The Chairman will make any specific announcements.

5     **Public Question Time**

In accordance with Chichester District Council's public questions scheme and with reference to standing order 6 in Part 4 A and section 5.6 in Part 5 of the Chichester District Council *Constitution*, consideration will be given at this point in the meeting to questions which have been submitted by members of the public in writing by 12:00 on the previous working day. The time allocated for public question time is subject to the chairman's discretion to extend the period for each member of the public (five minutes) or the total time for public questions (15 minutes).

**RECOMMENDATIONS BY THE CABINET**

The Council is requested to consider the following recommendations in agenda items 6 to 9, which were made by the Cabinet at its meetings on Tuesday 5 June 2018 and Tuesday 3 July 2018.

**A - TUESDAY 5 JUNE 2018**

6     **Section 106 Community Facilities - Westhampnett Community Hall**

The material relevant to this item are the report and also (for the information of members and relevant officers only) its confidential Part II exempt appendix, respectively pages 22 to 25 and 26 in the agenda papers considered by the Cabinet at its meeting on Tuesday 5 June 2018.

**RECOMMENDATION TO THE COUNCIL**

That the release of £98,712 section 106 community facilities monies plus interest

accrued to the date of release to Westhampnett Parish Council for the construction of Westhampnett Community Hall be approved.

## **B - TUESDAY 3 JULY 2018**

### **7 Chichester District Council Annual Report 2017-2018**

The materials relevant to this item are the report (pages 17 to 18) and its appendix in the agenda supplement (pages 1 to 42) in the agenda papers considered by the Cabinet at its meeting on Tuesday 3 July 2018.

#### **RECOMMENDATION TO THE COUNCIL**

That the Chichester District Council Annual Report 2017-2018 be received.

### **8 Housing Grants and Resources**

The material relevant to this item is the report (pages 19 to 22) in the agenda papers considered by the Cabinet at its meeting on Tuesday 3 July 2018.

#### **RECOMMENDATION TO THE COUNCIL**

- (1) That delegated authority be given to the Director of Housing and Communities, following consultation with the Cabinet Member for Housing Services, to spend the Flexible Homelessness Support Grant set out in para 3.2 of the agenda report and the Homelessness Reduction Act New Burdens Grant set out in para 3.3 of the agenda report in line with the government guidance issued with the notification of the grants.
- (2) That the additional income received from the licencing of Houses in Multiple Occupation be used to fund the additional staffing and IT resources required to implement the new government regulations as set out in para 5.2 of the agenda report.

### **9 Making the Petworth Neighbourhood Development Plan**

The material relevant to this item is the report (pages 13 to 25) in the agenda papers considered by the Cabinet at its meeting on Tuesday 3 July 2018.

#### **RECOMMENDATION TO THE COUNCIL**

That the Petworth Neighbourhood Development Plan be made part of the Development Plan for Chichester District (excluding the area within the South Downs National Park).

#### **RECOMMENDATIONS BY COMMITTEES AND PANELS**

The Council is requested to consider the following recommendation in agenda item 10, which was made by the Overview and Scrutiny Committee at its meeting on Tuesday 19 June 2018.

## OVERVIEW AND SCRUTINY COMMITTEE - TUESDAY 19 JUNE 2018

### 10 **Overview and Scrutiny Committee 2017-2018 Annual Report** (pages 37 to 42)

The Council is requested to consider the report circulated with the agenda, namely the Overview and Scrutiny Committee 2016-2017 Annual Report, which was published as the first appendix to a report considered by the Overview and Scrutiny Committee (OSC) at its meeting on Tuesday 19 June 2018, and to make the following resolution:

The Council is requested to consider this report and the OSC's recommendation which is set out below.

#### **RECOMMENDATION TO THE COUNCIL**

That the Overview and Scrutiny Committee's Annual Report 2016-2017 be noted.

#### **QUESTIONS TO THE EXECUTIVE**

### 11 **Questions to the Executive**

[**Note** In accordance with standing order 14.11 of Chichester District Council's *Constitution*, this item is allocated a maximum duration of 40 minutes]

#### **OTHER REPORTS**

### 12 **Selsey and Midhurst Visions** (pages 43 to 63)

The Council is requested to consider the report circulated with the agenda with its two appendices for this item and to make the following resolution:

That (1) the release of £23,000 from general fund reserves to support the Selsey and Midhurst Vision projects be approved and (2) the Project Initiation Documents attached to the agenda report be approved.

### 13 **Selsey Bathing Water Enhancement Project Funding** (pages 64 to 69)

The Council is requested to consider the report circulated with the agenda for this item and to make the following resolution:

That the Selsey Bathing Water Enhancement Project be approved and authority be delegated to the Divisional Manager for Environmental Protection to approve the detailed spend of the grant awarded by Southern Water.

#### **FINAL MATTERS**

### 14 **Late Items**

(a) Items added to the agenda papers and made available for public inspection.

(b) Items which the chairman has agreed should be taken as matters of

urgency by reason of special circumstances to be reported at the meeting and recorded in the minutes.

## 15 **Exclusion of the Press and the Public**

There are no restricted items for consideration at this meeting.

### **NOTES**

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the *Local Government Act 1972*.
- (2) The open proceedings of this meeting will be audio recorded and the recording will be retained in accordance with the council's information and data policies. If a member of the public enters the committee room or makes a representation to the meeting, they will be deemed to have consented to being audio recorded. If members of the public have any queries regarding the audio recording of this meeting, please liaise with the contact for this meeting at the front of this agenda.
- (3) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intention before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided.

## MEMBERS

Mrs C Apel	Mrs J Kilby
Mr G Barrett	Mrs E Lintill
Mr R Barrow	Mr S Lloyd-Williams
Mr J Brown	Mr L Macey
Mr P Budge	Mr K Martin
Mr A Collins	Mr G McAra
Mr J Connor	Mr S Morley
Mr T Dempster	Mr A G F Moss
Mr A Dignum	Caroline Neville
Mrs P Dignum	Mr S Oakley
Mrs J Duncton	Mr C Page
Mr M Dunn	Mrs P Plant
Mr J F Elliott	Mr R Plowman
Mr J W Elliott	Mr H Potter
Mr N Galloway	Mrs C Purnell
Mrs N Graves	Mr J Ransley
Mr M Hall	Mr J Ridd
Mrs E Hamilton	Mr A Shaxson
Mrs P Hardwick	Mrs J Tassell
Mr R Hayes	Mrs S Taylor
Mr G Hicks	Mr N Thomas
Mr L Hixson	Mrs P Tull
Mr F Hobbs	Mr D Wakeham
Dr K O'Kelly	Mr P Wilding